##

## THESIS ADVISORY COMMITTEE (TAC) REPORT

**Instructions & Notes**

1. The Thesis Advisor or Chairperson of TAC is responsible for calling the meetings of the TAC with the student. At least 3 TAC meetings should be held over the period of four years. At least 2 of the TAC Members must be present at each meeting with the student.
2. The outcome of the meetings may be incorporated into the student's 6-monthly online progress reports in February and September of every year, by the thesis advisor on behalf of the TAC members.
3. This form is to be completed and endorsed by the TAC members and submitted to the CSI Office after each meeting. **Note**: TAC members may submit the form through the student, but it should be in a sealed envelope if TAC does not allow student to have access to the contents of the report.
4. According to the TAC reports submitted and/or feedback from TAC members and thesis advisor(s), GPAC may advise students to conduct more TAC meetings, if necessary.
5. Students should meet the TAC at least once before PhD Qualifying Examinations. (For students admitted in/after August 2012)

**Part A – To be completed by Student and forwarded to Thesis Advisory Committee (TAC) Members**

1. Particulars of Student

|  |  |  |
| --- | --- | --- |
| Name |  |   |
| Matriculation No |  |  |
| Start date of candidature |  |  |
| Degree / Status of PQE |  | **Doctor of Philosophy (CSI) (Cancer Biology) /**  |
| Dept/RI attached to |  | **Cancer Science Institute of Singapore** |
| Thesis Title |  |  |

1. Particulars of TAC

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Name |  | Department / Institution |
| Chairman |  |  |  |  |
| Member (Thesis Advisor)**\*** |  |  |  |  |
| Member**\*** |  |  |  |  |
| Member |  |  |  |  |

**\*** If student is attached to a co-advisor’s lab (at NUS or RI), both Thesis Advisor and Co-Advisor must attend the meeting
 either physically or electronically (e.g. by skype).

1. Particulars of Meeting

|  |  |
| --- | --- |
| Date of Current Meeting |  |
| No of meetings held to date  |  |
| Date of Last Meeting |  |

**Part B – To be completed by Thesis Advisory Committee (TAC) Members and forwarded to CSI Office**

 Comments of TAC

1. Has the student met the coursework requirement for graduation?

**** Yes **** No

1. Is there any suggested change in the specific aim of the thesis project?

**** Yes **** No

Comments (if any)

|  |  |
| --- | --- |
|  |  |
|  |  |

1. What is the student’s thesis research progress or pace in the context of the plan?

**** Slow **** Satisfactory **** Exceed Expectations

Comments (if any)

|  |  |
| --- | --- |
|  |  |
|  |  |

1. What is the quality of the current research work done by the student for submission as a thesis?

**** Poor **** Fair **** Good **** Excellent

|  |  |
| --- | --- |
|  |  |
|  |  |

1. Has the student published any research paper since the previous or last TAC Meeting?

**** Yes **** No

If yes, please give details below: name of journal and impact factor

|  |  |
| --- | --- |
|  |  |
|  |  |

1. Please write a brief report in 1 or 2 paragraphs, commenting on the student’s progress, in the space provided below.

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 Signature of Chairman Date

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 Signature of Member Date

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 Signature of Member Date

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 Signature of Member Date

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 Signature of PI Date